



***Integrated Flood Resilience and Adaptation Project,
Ministry of Planning, Development & Special Initiatives
Ph: 051-9201388***

Vacancy Announcement

The Federal Project Management Unit (FPMU), based in Islamabad, invites applications from suitable candidates for appointment against the following positions based at Islamabad within the POST FLOOD RECONSTRUCTION PROGRAM 2022 - INTEGRATED FLOOD RESILIENT ADAPTATION PROJECT (IFRAP), World Bank funded Project. This initiative seeks to recruit dedicated professionals who will contribute to the project's success through their expertise and commitment.

Position	Basic Qualifications	Experience Required
Manager Admin & HR (Position- 01)	A Master's degree in HR, Business Administration, or a relevant field.	At least 07 years of Experience in office administration and human resource management, Supply chain Management/Procurement Management, Business Management or related filed

- i) Eligible candidates may email their applications along with their CVs detailing their suitability for the role to pro.ifrap@gmail.com. Please ensure to clearly mention the position title in the subject line of your email within 15 days of the publication of this advertisement.
- ii) Only shortlisted candidates will be required to present their original documents for verification purposes etc.
- iii) All rights are reserved for FPMU - IFRAP to cancel or change any or all positions/applications of this advertisement at any stage without assigning any reason.
- iv) No TA/DA will be admissible for appearing in the selection process at any stage

Project Director